



No. BRU/PFMS/2020-21/86

Date : 23-Oct-20

The Directors of Institutes,
The Deans of the Faculties,
The Heads of the Departments,
The Coordinators of Schools/Centers/Units,
The Principal, MMV,
The Principal, Central Hindu Girls School (K),
The Principal, Central Hindu Boys School (K),
The Principal, Shri Ranveer Sanskrit Vidyalaya (K),

TOP PRIORITY

BANARAS HINDU UNIVERSITY

Dear Sir/Madam,

It has been observed that requests for sanction of advances are being received frequently in the finance section from various Directors of Institutes, Deans of the Faculties, Heads of the Departments, Coordinators of Schools/Centers/Units, Principal, MMV and the three schools maintained by the University, to incur the amount for conducting counseling of students for admission in the various courses of the University for the academic session 2020-21.

It has been noted that the Government of India has implemented Public Financial Management System (PFMS) for transaction of funds through online system to incur the required fund. This is feasible only if the concerned department/office/vendors having a bank account in their names to enable the finance section to credit the said amount directly in their account through PFMS. This system has been implemented by the Government of India since July 2018. Therefore, payment of funds through cheque system has been stopped.

Further it has been observed that on going through the requests received from the various departments/offices for sanction of advances for conducting counseling of students for admission in various courses, they are not having bank account in their names so that it is very difficult to sanction and payment of the required advances through PFMS.

Therefore, a meeting of the concerned officials of the finance wing was held on 15th October, 2020 to consider for opening of Bank Account in the State Bank of India, BHU Branch, Varanasi for all the concerned departments/offices of the University for payment of advances directly in their Bank Account. Hence, it is required mandatory to open a bank account in the SBI on zero amount balance basis for the aforesaid purposes.

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Accordingly, all the Directors of Institutes, Deans of the Faculties, Heads of the Departments, Coordinators of Schools/Centers/Units, Principals of Colleges/Schools are hereby requested to visit the State Bank of India, BHU Varanasi for opening a Bank Account in their names as Director, Institute of..... / Head, Department of/Coordinator, School of/Principal etc. in the SBI Bank, BHU Branch to avail the facility for payment of advances through PFMS for counseling of students in admission and other purposes so that to avoid any financial lapses and after the completion of admission they are also requested to submit the adjustment to the Trade Bill Section of Finance Wing for clearing the OB No. It is also requested to intimate the Bank Account No. to the PFMS section of the Finance office for maintenance of its records.

This may please be treated on **TOP PRIORITY**.

Yours faithfully,



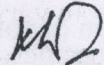
(Dr. NAND LAL)

Joint Registrar (A/c) I

No.BRU/PFMS/2020-21/ _____ of date;

Copy forwarded for Information/necessary action to the following:-

- 1) The Chief Manager, State Bank of India, BHU Branch, Varanasi with the request to kindly facilitate for opening of Bank Accounts of Directors of Institutes, Deans of the Faculties, Heads of the Departments, Coordinators of Schools/Centers/Units, Principals of Colleges/Schools on zero balance amount treating it as an official account.
- 2) The Assistant Registrar & Secretary to Hon'ble Vice-Chancellor, BHU
- 3) The Section Officer, (Trade Bill Section), R.O.(Finance), BHU
- 4) The Section Officer, (PFMS Section), R.O. (Finance), BHU
- 5) The P.A. to Registrar, BHU
- 6) The Sr. P.A. to Finance Officer, BHU.



(Dr. Nand Lal)

Joint Registrar (A/c) I